

## Report – Port Health & Environmental Services

### Animal Reception Centre – Heathrow Airport: Annual Review of Charges

*To be presented on Thursday, 9<sup>th</sup> March 2017*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

#### **SUMMARY AND REPORT**

1. This report seeks approval of the increase to be applied to the Schedule in respect of services provided at the Heathrow Animal Reception Centre (HARC), for the forthcoming financial year 2017/18. The Schedule is attached at Appendix A to this report.
2. Subject to these Byelaws being made, the Comptroller and City Solicitor would be instructed to seal them accordingly.

#### **RECOMMENDATION**

3. We **recommend** that the Byelaws contained at Appendix A to this report be made and the Comptroller and City Solicitor be instructed to seal the Byelaws accordingly.

All of which we submit to the judgement of this Honourable Court.

DATED this 24<sup>th</sup> day of January 2017

SIGNED on behalf of the Committee.

**Wendy Mead, OBE**  
Chairman, Port Health and Environmental Services Committee

## APPENDIX A

### ADDITIONAL BYELAWS RELATING TO THE HEATHROW ANIMAL RECEPTION CENTRE

BYELAWS made by the Mayor and Commonalty and Citizens of the City of London acting by the Mayor, Alderman and Commons of the said City in Common Council assembled in pursuance of Section 42 and 43 of the Markets and Fair Clauses Act 1847 as applied by Section 54 of the Animal Health Act 1981 with respect to the Heathrow Animal Reception Centre, London.

In these Byelaws unless the context otherwise requires “the Principal Byelaws” means the byelaws made by the Mayor and Commonalty and Citizens of the City of London acting by the Mayor, Alderman and Commons of the said City in Common Council assembled on 1 July 1976 and confirmed by the Minister of Agriculture, Fisheries and Food on 12 November 1976.

From the date of coming into operation of the Byelaws the Additional Byelaws made by the Mayor and Commonalty and Citizens of the City of London acting by the Mayor, Aldermen and Commons of the said City in Common Council assembled on 12 May 2016 (and sealed on 16 May 2016) shall be repealed and the following Schedule shall be substituted for the Schedule to the Principal Byelaws.

## SCHEDULE

### PART I

*It is our intention to encourage payment of fees by direct debit as this reduces the cost of processing payments. Therefore, between 1 April 2017 and 31 March 2018, customers who pay by direct debit will continue to be charged at 2016/17 rates (shown in brackets). Those who pay by other means will be charged the new rates.*

**Minimum charge for any one consignment £173 (£168)**

#### ANIMALS CHARGE PER CONSIGNMENT

- |                    |                                |  |
|--------------------|--------------------------------|--|
| 1. <b>Mammals</b>  | £173 (£168) for up to 24 hours | £54 (£53) per day or part thereof after 24 hours   |
| 2. <b>Reptiles</b> | £173 (£168) for up to 24 hours | £206 (£200) per day or part thereof after 24 hours |

**Transit commercial reptile consignments should be booked through to have a maximum stay at Heathrow of 24 hours. Any transit commercial reptile consignments that stay more than 24 hours and require transferring from their containers will incur the additional special handling charge detailed below.**

- |   |                                     |  |
|---|-------------------------------------|--|
| Additional special handling for any consignment | £206 (£200) minimum per consignment | £61 (£59) per day or part thereof after 24 hours |
| 3. <b>Birds</b>                                 | £61 (£59) per box per day           | £173 (£168) minimum charge                       |

**Transit commercial bird consignments should be booked through to have a maximum stay at Heathrow of 36 hours. Any transit commercial bird consignments**

**that stay more than 36 hours will be charged at £38 (£37) per box per day, or part thereof.**

Pet birds                      £41 (£40) per bird for up to 24 hours.

Bird Quarantine            £340 - £1170 (£330-£1135) plus laboratory testing fees.  
Fees are dependent on size of consignment and housing requirements.

Faecal Sampling and Bird Autopsy costs as per current Animal & Plant Health Agency rates. Larger consignments to be negotiated see Part 2, Section 6

**4. Fish/Aquatic      £1.85 (£1.80) per box      £31 (£30) minimum charge  
Invertebrates/Semen/  
Fish and Bird Eggs**

**5. Cats, Dogs and Ferrets under the Pet Travel Scheme**

PETS originating in the E.U. (including those countries listed in Annex 2 of part 1 to Commission Implementing Regulation (EU) 577/2013) will be charged a handling fee of £41 (£40) per animal in addition to the collection charge of £80 (£77) (see Part 2 section 5).

PETS originating outside the E.U. will be charged normal rates as in 1 above for the first animal, i.e. £173 (£168) and, where the consignment consists of more than one animal, a handling fee of £41 (£40) per animal thereafter.

PETS checked at aircraft (Assistance Dogs) £206 (£200) plus 1 hour collection charge £160 (£154) = £366 (£354) and, where the consignment consists of more than one animal, a checking fee of £41 (£40) per animal thereafter.

**A surcharge of £618 will be added to the above for any transit consignment that has landed without an “OK to forward” from the on-going airline.**

**6. Security**

A charge of £18.50 (£18) will be made in respect of any consignment which requires security screening prior to leaving the ARC.

**7. Not on Board**

Requests for collection of animals from aircraft which are subsequently not found on board will be charged at normal collection charge (see Part 2, Section 5).

**PART 2**  
**CHARGES FOR ANCILLIARY SERVICES**

1. Destruction including disposal of livestock or goods - £37 (£36) per kilogram.
2. Cleansing and disinfecting aircraft, animal holding facilities, vehicles, loose boxes etc. - £320 (£310) per hour (including disposal of special waste).
3. Identification of species for DEFRA/HM Revenue and Customs/Border Agency - £154 (£150) per hour. Assisting on off airport operations - £80 (£77) per hour/£515 (£500) per day.
4. Re-crating or repair to crates - quotations on request.
5. Collection and delivery of animals and birds to and from the Animal Reception Centre by an Animal Reception Centre member of staff - £160 (£154) per hour or £80 (£77) per consignment if no extra waiting time.
6. Long term rates for government agencies and non-government agencies i.e. RSPCA, to be negotiated.
7. Modification of containers to International Air Travel Association (IATA) standards:-  
  
    Space Bars/Battens           - £46 (£45) per box  
    Air Holes                    - £18 (£18) per box  
    Water Pots                  - £18 (£18) per box  
  
    (If these services are carried out on the airport an additional fee of £75 (£70) applies for 'delivery' of the service).
8. Use of Large Animal        Facility (per pallet)        £330 (£320)
9. Special handling i.e. re-oxygenation of fish/re-packaging reptiles £80 per hour plus cost of materials

Dated                            day of                            2017

THE COMMON SEAL OF THE MAYOR  
AND COMMONALTY AND CITIZENS  
OF THE CITY OF LONDON was  
hereunto affixed in the  
presence of:

**Hillingdon London Borough Agency fee**

To carry out all animal welfare inspections at export accommodation within Heathrow Airport - £10,600 per annum.